

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, March 4, 2015 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI

Present: Chair Buckley, Supervisor Clancy, Supervisor Zima, Supervisor Nicholson
Excused: Supervisor La Violette
Also Present: Jeff Jansen, Kaylin Podoski, Cullen Peltier, Paul Gazdik, Don Hein, Dave Lasee, John Vander Leest, Todd Delain, Chad Weininger, other interested parties

I. Call meeting to order.

The meeting was called to order by Chair Patrick Buckley at 11:05 a.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Clancy, seconded by Supervisor Zima to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of February 4, 2015.

Motion made by Supervisor Zima, seconded by Supervisor Clancy to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public. *None*

1. Review minutes of:

- a. **Criminal Justice Coordinating Board (December 17, 2014).**
- b. **Fire Investigation Task Force (December 4, 2014).**
- c. **Local Emergency Planning Committee (January 13, 2015).**

Motion made by Supervisor Clancy, seconded by Supervisor Zima to suspend the rules and take Items 1 a – c together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Zima, seconded by Supervisor Clancy to receive and place on file Items 1 a – c. Vote taken. MOTION CARRIED UNANIMOUSLY

District Attorney

2. 2014 – 2015 Carryover Funds.

District Attorney David Lasee addressed the Committee with regard to the proposed carryover funds. He indicated that the proposed carryovers are funds remaining in the expert witness budget and noted that the DA's office does not know from year to year the dollar amount of expert witness fees that will be needed or if all of the budgeted funds will be expended. He noted that there is the potential for five jury trials in 2015 which would require expert witnesses and for that reason he is asking that these funds be carried over.

Motion made by Supervisor Clancy, seconded by Supervisor Zima to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

3. Departmental Job Opening Summary.

Lasee referenced the departmental job opening summary in the agenda packet and noted that the listed Clerk II position was vacant due to a promotion, but this position has recently been filled and is no longer vacant. A student intern/co-op student is still needed and interviews for this will be held soon. Lasee also noted that the office manager position will be open soon as the person in that position has recently accepted a position as a judicial assistant.

Motion made by Supervisor Zima, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Medical Examiner

4. 2015 Brown County Medical Examiner Activity Spreadsheet.

Interim Medical Examiner Jeff Jansen provided updated numbers for the activity spreadsheet contained in the agenda packet as February has now closed. He noted that as of the end of February there have been 82 investigations and four autopsies, two of which were sent to Fond du Lac. He also noted that there has been one suicide, one homicide and one motor vehicle accident. So far in March there have been four investigations and one autopsy.

Supervisor Nicholson arrived at 11:10 a.m.

Motion made by Supervisor Clancy, seconded by Supervisor Zima to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. 2014 Homicide Data.

Jansen indicated that Supervisor Nicholson had asked for homicide figures from last year. He reported that there were five homicides in 2014, four of which occurred in the City of Green Bay and the other occurring in the Town of Eaton. One of these cases is still open and involves a five month old child. More information will be available after the Green Bay Police Department completes their investigation.

Supervisor Nicholson asked for homicide figures dating back to 2002 for the City of Green Bay. Jansen indicated that he will compile these figures and contact Nicholson.

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Medical Examiner Pamphlet Created To Help Families with Questions Regarding Autopsy, Donation, etc. (Pamphlets will be distributed at meeting).

Jansen indicated that the Medical Examiner's office gets a lot of phone calls from people with questions following the death of a family member or loved one. A pamphlet, a copy of which is attached, has been put together that answers the most frequently asked questions. The pamphlet covers why the Medical Examiner's office becomes involved in a death, what happens because of the involvement of the Medical Examiner's office, how it is determined if an autopsy is necessary,

statutory requirements with regard to tissue donation as well as other helpful information including an alphabetical list of area funeral homes.

Supervisor Zima asked for clarification as to when the Medical Examiner becomes involved in a death. Jansen responded that criteria are set out in State Statutes Sec. 979 as to what deaths need to be investigated and reported to the Medical Examiner's office. Jansen explained that sudden deaths, any death that has trauma involved or occurs under suspicious circumstances as well as all home deaths are investigated. Also, if there is no doctor available to sign a death certificate the Medical Examiner can sign the certificate upon investigation. Expected deaths are typically those that result from a terminal condition or those under direct care of a physician or in hospice care. Zima felt that home deaths should be included in the brochure under the "why is the medical examiner involved" portion of the pamphlet. Jansen agreed and stated that he can add that to the brochure for the next printing.

Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Clerk of Courts

7. Clerk of Court's Report.

Clerk of Courts John Vander Leest reported to the Committee. He indicated that he is working on finalizing the 2014 budget numbers with Administration, but it appears that the figures will be similar to the 2012 and 2013 numbers and will in the area of \$300,000 over budget. Vander Leest noted that he will communicate the budget related issues from 2014 throughout the related Courthouse departments.

Vander Leest continued that the biggest part of the budget issues are related to the GAL fees. He noted that GAL reforms need to stay within the budget and that hour limits are needed for GAL cases with waivers. He also noted that probate is a difficult area as well as there are more people going through guardianships and they have been over budget by about \$70,000. Vander Leest felt that more than two-thirds of the budget issues are related to the GAL fees. He said that he went through all of the large unpaid GAL bills from the last five years and found that most of those cases have waivers from one or both parties with bills ranging from \$5,000 - \$20,000. Vander Leest felt that without setting limits on the waiver cases, the budget will continue to be a problem. He also stated that he met with DA Lasee and the Court Commissioners to discuss budget issues and there are areas where they can help with revenues such as not throwing out some of the revocation fines and having a portion of the court costs continue even if charges are dismissed.

Vander Leest continued that he has also met with all of the Circuit Court Judges and positive dialogue was started with regard to budget issues. He also stated that some of the Circuit Court Judges are holding hearings for non-payment of GAL fees and this has been positive. He noted that some people have paid in full prior to the hearings and others have entered into payment plans at the hearings. Judge Atkinson had a hearing on February 25 and 20 people were asked to appear. Five paid in full or set up payment plans prior to the hearing and six more appeared at the hearing. Clancy asked what happens if someone does not appear at the hearing and Vander Leest responded that bench warrants are issued. He stated that a hearing notice from a judge that parties have appeared before in the past seems to hold more clout with parties than receiving a letter to pay from Corporation Counsel which is the way it was handled in the past.

Zima asked if a follow-up letter is sent to the no shows and Vander Leest responded that the bench warrant takes care of that. Vander Leest also noted that they keep track of those parties that leave the area by notices that are returned by the post office. He noted that if parties move out of state it

is nearly impossible to collect as a tax intercept is not an option. Tax intercepts are put into effect on bills for residents of the State of Wisconsin. Vander Leest continued that Judge Atkinson, Judge Zuidmulder, Judge Walsh and Judge Zakowski have all been doing hearings for unpaid GAL bills. Buckley asked Vander Leest to bring statistics to the next meeting as to how much is collected as a result of these hearings and he would also like to see if Judge Atkinson can come to a Public Safety meeting in the near future to address this. Vander Leest continued that there is roughly \$2 million dollars owed for the last five years, however he noted that some of those fees are not recoverable, but the funds that do get recovered as a result of these hearings add up. He said that about \$2,000 was recovered before Judge Atkinson's hearing and another \$2,000 was promised in payment plans. Vander Leest also noted that there are some indigent people who do not have the ability to pay at this time, and these cases are deferred and will be followed up on down the road to see if situations have improved and payments are possible. Vander Leest would like to see all eight branches hold payment hearings and noted that he will bring this up again in a Judges meeting in early March. He also brought up the idea of having a warrant or bill day where anyone owing money is given the opportunity to come in and pay or make arrangements to pay. Zima asked how many bills were outstanding and Vander Leest responded that there are several hundred in each branch. Zima felt that more time should be devoted to these hearings to get things caught up. Vander Leest stated that each judge is holding these differently and he would like to see a little more consistency and he will bring this up at the Judges meeting. Vander Leest felt the best way to handle this would be to try to get some limits in place to limit costs and keep the bills down in the future and then continue to attempt to collect on the old bills.

**Motion made by Supervisor Clancy, seconded by Supervisor Zima to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Public Safety Communications

8. 2014 – 2015 Carryover funds.

Communications Director Cullen Peltier indicated that these carryover funds represent what is left in the radio project budget for anything that may come up and he anticipates that this is the last year there will be carryovers.

**Motion made by Supervisor Nicholson, seconded by Supervisor Zima to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

9. Director's Report.

With regard to staffing, Peltier noted that they are currently down two positions. With regard to the CAD and phone projects, the scores have been tallied and final meetings with the scoring committee will be held soon and the vendor should be finalized in the next several weeks. Peltier concluded his report by saying that there were 695,000 radio transmissions last month with 26 system busies which is about 1/4000th of a percent which is well within the parameters. Peltier noted that although system busies are never good, they typically last only one brief moment. He also noted that they had a meeting with Baycom, Motorola and the Green Bay Police Department and the radio tech at Green Bay is working on completing their auto testing and auto tuning to be sure all radios are aligned. Baycom will be looking at the antennas to be sure that they are properly configured and the Green Bay Police Department will also check car antennas.

**Motion made by Supervisor Nicholson, seconded by Supervisor Clancy to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Sheriff

10. 2014 – 2015 Carryover Funds.

Chief Deputy Todd Delain reported that the carryover funds are for the storage facility which should be completed when the weather warms up and the record storage project that has already been approved.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

11. Resolution re: Staffing Agreement for the Operation of the Brown County Jail and Juvenile Detention Center.

Delain stated that this in reference to the jail audit that was conducted. The audit contained a recommendation that Brown County update the current staffing resolution. The last one that is on file dates back to the Nusbaum administration and this proposed document shows what the staffing is and was recommended by the jail inspector.

Motion made by Supervisor Nicholson, seconded by Supervisor Zima to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

12. Update re: Jail Staff Protective Status.

Delain indicated that Sheriff Gossage was at a meeting and not available to attend this meeting, but wanted Delain to pass along that he has personally spoken to the representatives in the Brown County area. Gossage has spoken with Senator Cowles and he had questions in reference to the proposed bill. Gossage is in the process of providing additional information but Cowles has not indicated whether he will support the bill or not. Senator Hansen's office supports the bill but Representative Andre Jacque had questions and was not necessary receptive to the bill. Representative Steffens from the Brown County Board was going to co-sponsor the bill. Gossage has not heard back from Representative Macco.

Delain continued that Gossage had sent all Representatives and Senators the bill language as well as the Brown County Board of Supervisors Resolution approved by the Board in support of protective status. Buckley asked Delain to give a brief scenario as to what the protective status is and why the Board wants to put it back into place. Delain stated that this goes back to before Act 10 and there was some question as to whether or not the jail correctional officers would maintain protective status. Following Act 10, protective status was maintained for a period of time and then litigation throughout the State forced the County Board to make a decision whether or not to move forward with the protective status. Based upon litigation at the time, a determination was made to take the protective status away from the correctional officers. Delain continued that since that time there has been a lot of discussion at the Public Safety Committee as well as the County Board regarding protective status and all 26 members of the County Board approved a resolution to support the protective status for the correctional officers. Delain felt it was worthy to note that all of state correctional officers have protective status and he also noted that all inmates in the state prison system have already gone through county jails.

Delain continued that the protective status impacts duty incurred disability as well as the earlier retirement to keep a younger workforce in place. Delain stated that this is something that had been done in Brown County for years and years and it became a situation where because of the litigation out there, it was a decision that Brown County had to make. Since then there has been a push to change the law to have the ability for County correctional officers to have protective status and that will be determined by each County. Delain stated that the fiscal impact to the State of Wisconsin for

this is zero because it is chosen by each county. Delain continued that many people at the County Board level have been working on supporting this and Gossage has been very active in moving this forward. Gossage wanted the Committee to know that the deadline to sign to support this proposed bill is 5:00 pm on March 6 and the Sheriff wanted Delain to advise that he will be waiting to see the list of supporters from this legislation and will monitor this closely.

Clancy asked why the State should be preferentially treated and not the County. Delain did not know why there was a difference. Zima stated that the difference the bill makes is that it allows the County to give protective status for the purposes of retirement but not for anything else. Zima said that at a State level they have the protective status for everything automatically and the County worked out a long time ago to allow the County to keep a younger workforce in place. He continued that the County Board passed a resolution to ask the legislation to support this. Zima felt that there was some game playing going on and he is disturbed by Senator Cowles and others and he felt that they should be asked to come to the next meeting as it should not take them this long to get up to speed on this issue, especially since there is no fiscal impact to the State.

Buckley stated it would be nice if the legislators would support something that is supported by 26 County Supervisors. He felt that the legislators should be pushing this bill since it is coming from the ground level, especially when Andre Jacque was out there promoting the right. Buckley felt that Jacque should also be promoting the right to legislate and noted that since this does not affect the State's pocketbook there is no reason it should not be put back into the County's hands. Delain stated that one of the things Gossage has brought up with this Committee numerous times is the cost associated with having to train correctional officers and a fair assessment would be in the \$18,500 range. Delain noted that after people are trained they are moving on to different careers or going from corrections to other professions in law enforcement where they would get protective status. He noted that six correctional officers have already left in 2015 and the effects are beginning to show.

Zima felt we need to really push the local representatives to support this. He felt that there are a lot of counties where this does not come into play and there is no pressure on behalf of the State. It is the counties in the same position and Zima is discouraged with our legislators not being able to see the light on a simple thing like this. He was befuddled as to why they would not support this. Zima asked what Senator Lasee's position is and Delain stated that he did not receive information from Gossage on that. Delain stated that Gossage is also waiting for more information from the County Executive in reference to this.

Zima asked if there was a vote coming up on this and Delain indicated that there is no vote scheduled and reiterated that the deadline to sign on in support of the bill was this Friday. Gossage indicated that he will continue to monitor this through the entire process. Delain stated that the Sheriff has made a lot of calls on this and has made trips down to Madison. He is watching this very, very closely as it is important to the Brown County Sheriff's Office and is very important for the Sheriff and the correctional officers. From the correctional officer's point of view, they greatly appreciate the support of the Sheriff and the County Board and this Committee and everyone is hopeful that they will get the same support they have received locally on the State level.

Zima felt that the Sheriff should be contacting all of the representatives this week to remind them to sign up and he is hoping that we do not have to have a special meeting with the legislators regarding this important matter. Zima did not feel that the legislators can keep blowing this off.

Buckley asked Director of Administration Chad Weininger if the County Executive could make a personal phone call to express support for this. Weininger noted that Gossage has reached out to the County Executive to talk about this. Zima did not feel this was appropriate as the deadline to

sign up was Friday. Weininger pointed out that the sponsorship has nothing to do with whether or not the bill goes forward but Zima felt that the more signatures that are on the bill the more impressive it is to the rest of the State. He felt that when half of our legislators don't sign it, it appears that it is not something that is unanimously wanted even though it was unanimous by the Board. He advised Weininger that both his office and the Sheriff's office should be making special efforts to contact the legislators and say that we think it is important that all of the local representatives sign onto this bill to show the support to the rest of the State.

Zima continued that this was frustrating and he felt that something was going on behind the scenes that defies logic. Buckley agreed and stated that it should not be a big deal to put this back in the County's hands, especially since there is zero impact to the State. Zima felt that maybe the direct question needs to be asked why there is not support for the Board's resolution and a direct answer be asked for. He felt that the people need to know and have a right to know who is supporting our County. Zima asked where Representative Nygren stood on this and Buckley responded that he recalled the Sheriff saying that Nygren was not supporting this at this time. Delain did not have an update on Representative Nygren but did say that he knows the Sheriff has reached out to many people and will continue to monitor this very closely and continue to be involved as he has to keep this Committee informed as well as the County Board.

Zima felt that this should be nothing more than a housekeeping issue but yet it is struggling. He would like to know what is going on behind the scenes and who is instigating whatever it is that is going on because he cannot see one reason and has not heard one explanation as to why they would not give this type of autonomy to the local counties.

Buckley indicated that the Sheriff has been working hard including traveling to Madison to garner support for this and it is sad that our own representatives are giving the resistance to this. Zima commented that a negative resolution should be put out about the representatives that do not support this. A resolution admonishing our local representatives that have not supported something that is unanimously decided by the County Board may send a clear message to Madison.

Buckley asked the Committee if they felt inviting the legislators to the next Public Safe meeting to explain their support or non-support of the bill is something that should be done. Delain stated that Gossage could give another update at the next meeting because by that time he will know who has signed on and who has not and there will also be more information about any concerns with the bill as it is drafted and where it appears to be going. Zima stated that he is not about to let the legislators get away with this and he will put forward a negative resolution. Buckley stated that he has had discussions with the Sheriff in reference to this and it is very frustrating that our local representatives who we need to support this are not supporting it and he felt that we either need to call them out and find out why they are not supporting it or send down some sort of communication to them. He felt it was important to know why there is no support and hold the legislators accountable.

Zima suggested we find out when the legislators are not in session and then invite them to a special meeting. Weininger indicated that most could probably make it on Mondays and Fridays with the exception of Representative Nygren as he is the chair of joint finance.

Weininger asked if this was a matter of the legislators not supporting the bill or just not signing on to the bill. Buckley responded that they are noncommittal which he felt was just a nice way to say they do not want to take a stand on it. Weininger stated that he had an opportunity to speak with the author of the bill to get a better understanding of it and he felt that there may be some gray areas that need to be figured out and that may be some of the reason there is reluctance to sign on. The legislators may have questions as to what the consequences are and may be trying to figure out

what the bill really means and what it actually does but this will not be known until they start talking with the legislators. Weininger continued that at this point the bill is out for circulation so until the process is actually talked through it is hard to understand where the legislators are at. Buckley responded that he did not feel it would be hard for the legislators to say they support the bill in concept but there are gray areas that need to be worked out, but it is his understanding that that is not what they are saying. Buckley thought it was a younger assemblyman who authored the bill and Weininger indicated that the author is in his second term. Buckley felt that Senator Cowles or Representative Nygren could have helped the author along to get through the gray areas instead of putting their heads in the sand.

Weininger stated that he is not trying to defend this, but he noted that everyone is working on their own bills and he does not know how the author got this bill but noted that it could have been given to him by the Chief's Association. The process works in a way that gray areas can be worked out as a bill moves forward. Buckley thought the author of this bill got it due to his past experience as Buckley thought he had been a correctional officer. Buckley felt that what it comes down to is that the people who represent Brown County have to step up and if they are not going to step up they have to be held accountable and make sure everyone knows why they did not step up. Buckley continued that this is the kind of thing that should help the State instead of them thumbing up their noses. Weininger noted that he had some recommendations that he would share after the meeting.

Zima asked what kind of gray areas there could be with the bill. Weininger responded that one piece of it will be how it affects Act 10 and protective services. Weininger felt that some legislators are conservative and will want to know what the effect on the WRS system will be. The other piece is the intent of the legislation and if it does get passed if it will meet the intent or if it will it open the floodgate and the employer have to pay the employee's share or if the employees would still pay their share. The difference to the County is \$200,000 versus \$681,000 and that will open a number of other questions. All of these things would have to be worked out and Weininger explained that these things get worked out during the committee process and that is why there are legislators that do not sign on to bills because they do not know all of the ramifications at this stage. He noted that this bill is very early in the process and he would be able to give some advice, but noted that the County should not rely on the Sheriff alone to make the calls. He said that the most important piece of this is to have the County Board members call the legislators in their districts and educate them and ask for their support. Weininger stated that legislators can sign on for sponsorship at any time and noted that personal phone calls mean more than letters do.

Zima stated that special efforts have been made through a special meeting with the legislators and there is still not great support and this is not going to get by him anymore. Weininger responded that that meeting was set up very late in the cycle and almost no bills go through during that period. Additionally, prior to that meeting there was not a lot of outreach or education on the bill and there was not a lot of information. Part of it is also that there needs to be a better education piece in the legislature to help move it through.

Zima asked Weininger if the WRS issue that he mentioned earlier needs to be included in the bill and Weininger responded that that is one of the gray areas that had to be better defined. These types of issues need to be worked out and Weininger did not think it was the intent of the author for that to happen, but because of the way it is written, the bill is very vague. Another question is if protective status is given to the correctional officers, why not highway workers as they have dangerous jobs too. These are the types of things that need to be addressed.

Buckley said that Act 10 allowed State correctional officers to retain their protective status and Weininger agreed and stated that they could hang their hat on that. Buckley asked if a vote could be

taken at the County level to give the protective status back and Weininger responded that he would have to look into this.

Weininger reiterated that he is not speaking for or against the bill, but is just trying to explain the process. Buckley felt that phone calls need to be made and those who do not support the bill need to be held accountable. Zima felt they needed to know that there are consequences and letting people slide by is not going to fly anymore. He stated it is time that we let the legislators know there will be negative flack if they do not at least give the courtesy to work this out and get it done.

Clancy felt that with a fiscal impact of \$18,500 to train a correctional officer, this is costing money and does not make sense. Buckley agreed and indicated that he felt there was something going on behind the scenes. Zima agreed.

Motion made by Supervisor Clancy, seconded by Supervisor Nicholson to hold for one month and encourage Committee members to call their representatives. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Clancy was excused at 12:10 p.m.

13. Budget Adjustment Request (15-09): Any increase in expenses with an offsetting increase in revenue.

This budget adjustment is a request to increase federal asset forfeiture revenue and use that increase to purchase two GPS units and forensic computer equipment for a project started but not completed in 2014. Of the increased revenue, the portion for the GPS units will be a transfer of federal forfeiture money from the Wisconsin National Guard.

Motion made by Supervisor Zima, seconded by Supervisor Nicholson to approve Items 13, 14, 15, 16 and 17. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Budget Adjustment Request (15-10): Any increase in expenses with an offsetting increase in revenue.

This request is to increase Drug Task Force federal grant revenue for unspent but still available 2014 HIDTA grant funds and use those funds to purchase covert video surveillance equipment for the Task Force.

See action at Item 13 above.

15. Budget Adjustment Request (15-11): Any increase in expenses with an offsetting increase in revenue.

This request creates a new restricted fund under the Sheriff's oversight to track inmate commissary fund revenues and expenses in the general ledger. The Jail has maintained an inmate commissary fund for many years and it utilized proceeds from inmate sales commissions to purchase various items for the direct benefit of the inmates. This was previously recorded as a "trust" account but starting in 2015 it will be recorded as a restricted fund. Only inmate commission revenues will go into this fund and expenses will only be for inmate purposes. This fund will not lapse at year end but will continue each year.

See action at Item 13 above.

16. Budget Adjustment Request (15-12): Any increase in expenses with an offsetting increase in revenue.

This request is to increase overtime and fringe benefits to participate in a Wis. DOT BOTS Alcohol Enforcement grant program through September, 2015. Increased expenses are offset by grant revenue. A soft match is required but will be covered by mileage and patrol hours generated by the Traffic Team. This is an annual grant program that has been provided to the County for many years. However, it was not included in 2015 budget because the amount had not been determined when the budget was created. This adjustment is for only the calendar year 2015 portion.

See action at Item 13 above.

17. Budget Adjustment Request (15-14): Any increase in expenses with an offsetting increase in revenue.

This request is to increase Equipment non-outlay expenses to participate in a Homeland Security HS ALERT SWAT Equipment Grant program through June 30, 2015. Increased expenses are offset by grant revenue. There is no local match. Equipment to be purchased with this grant includes a used vehicle and ballistic shields, none of which have a per unit cost of over \$5,000.

See action at Item 13 above.

18. Sheriff's Report.

Delain reported that an arrest has made in the Wick homicide which has been ongoing for three years. A lot of time and effort was put into this case and the Sheriff's Department is very happy to have someone is custody. They continue to work on the case and with the assistance of the District Attorney and the Court system they were able to make the arrest.

Delain also indicated that Sheriff Gossage wanted him to pass along that staff continues to do extensive training, particularly in the area of computer forensics. In May the Department of Homeland Security will come to the Sheriff's Department to do training on new software that they have given for free and Delain noted that only about a dozen places in the country have been offered this opportunity.

Delain continued that the jail audit had been done and the walk through of the Jail should be scheduled for the Committee and any Board members who are interested. One of the items brought up during the audit was the suggestion for the Jail to have 24/7 medical coverage and this is a recurring recommendation.

Delain concluded by indicating that an awards banquet was held recently at which eight lifesaving awards were presented along with two criminal investigation awards and six unit citation awards. The officer of the year award was presented to Karl Lau for work he has done in addition to his normal duties with the records management system to make the Department more efficient.

**Motion made by Supervisor Nicholson, seconded by Supervisor Zima to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Circuit Courts, Commissioners, Probate; Emergency Management– No agenda items.

Brown County Public Safety Committee
March 4, 2015

Other

19. Audit of bills.

No action taken.

20. Such other matters as authorized by law. *None.*

21. Adjourn.

**Motion made by Supervisor Nicholson, seconded by Supervisor Zima to adjourn at 12:14 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary

CONTACTING THE BROWN COUNTY MEDICAL EXAMINER'S OFFICE:

For all questions regarding the decedent, please contact the Brown County Medical Examiner's Office at 1-920-448-4185. You may get the medical examiner's voicemail. Please feel free to leave your name, your relationship to the decedent, your phone number and the best time to reach you. If you need immediate assistance, please stay on the line until the message begins, press 0 and you will be transferred to the Brown County Dispatch Center. They will page the on duty investigator who can return your call.



We provide death investigation services that honor those who have died by providing scientific, consistent and compassionate investigations into the circumstances of death.

Tissue Donation

Per state law, all deaths must be referred to a tissue recovery agent for donation consideration. Contact will be made with the Donor Call Center to verify donor status. If the decedent's name is found to have a "Record of Gift" on the Donor

Registry, our office will be immediately notified and we will provide the name and contact number of the next of kin or close friend for donor screening. If at any time you wish to consent to donation on the decedent's behalf regardless of the Registry status, you may do so. As it is our goal to maximize donation potential, we ask for your patience and assistance during the referral and possible recovery process.

Brown County

Office of the Medical Examiner

300 East Walnut St, Lower Level

Green Bay, WI 54301

Phone: 920-448-4185

Fax: 920-448-4186

BROWN COUNTY OFFICE OF THE

Medical Examiner

A GUIDE FOR FAMILIES



**Also serving the counties of Door
and Oconto**

WHY IS THE MEDICAL EXAMINER INVOLVED?

State law requires the county Medical Examiner (M.E.) to inquire into and determine the circumstances, manner, and cause of all sudden, violent, or unusual deaths.

WHERE WILL MY LOVED ONE BE TAKEN?

If no autopsy or examination is needed, the deceased will be picked up by the funeral home chosen by the family. If the body is unclaimed, the funeral home will be chosen by the M.E. If an autopsy is deemed necessary by the M.E., the body will be transported to St. Vincent Hospital for a clinical autopsy or a forensic autopsy. Your funeral director will make arrangements for transport of the body back to the funeral home.

WHAT DO I DO NOW?

The first step you must take is to select a funeral home to handle the funeral arrangements. Contact the funeral home during regular business hours to arrange a meeting time.



WILL AN AUTOPSY BE PERFORMED?

The M.E./deputy M.E. will decide if an autopsy is necessary to establish the cause and circumstances of the death. An autopsy may not be performed if the cause of death can be determined to be from "natural causes." Typically it will take between 12-48 hours for the autopsy to be completed. Again, your funeral director will make arrangements for transport of the body back to the funeral home.

HOW LONG DOES IT TAKE TO GET THE RESULTS OF THE AUTOPSY?

In many cases the cause of death is evident at the time of autopsy. In other cases, the cause of death may require additional studies, and therefore, additional time. Many of these studies require processing and analysis of specimens by consulting laboratories, whose turnaround times are not controlled by this office.

All death investigations are different and determining the cause and manner of death may require a great number of steps, each requiring time to complete--the time needed to complete some of these steps are not under the control of this office. We greatly appreciate the patience of families and friends in these matters as we try to provide accurate and complete answers.

THINKING ABOUT A CREMATION

No cremation may be carried out, by law, for at least 48 hours after the pronounced time of death. All cremations require a signed cremation permit from the M.E. before proceeding. Your funeral director will take care of this notification and will obtain a signed permit from the M.E.

Local Funeral Homes:

Blaney Funeral Home 920-494-7447
1521 Shawano Avenue, Green Bay 54303

Cotter Funeral Home 920-336-8702
860 N Webster Avenue, De Pere 54115

Hansen Family Funeral Home 920-593-2620
1644 Lime Kiln Road, Green Bay 54311

Lyndahl Funeral Home 920-499-1223
1350 Lombardi Avenue, Green Bay 54304

Malcore Funeral Home
West and East side 920-432-5579
701 N Baird Street, Green Bay 54302

Marnocha Funeral Home 920-822-3221
PO Box 356, Pulaski 54162

McMahon Funeral Home 920-845-2389
530 Main Street, Luxemburg 54217

Newcomer Funeral Home 920-432-4841
340 S Monroe Street, Green Bay 54301

Nickel Funeral Home 920-864-2418
7101 Morrison Rd, Greenleaf, WI 54126

Pfotenhauer Funeral Home
West and East side 920-434-2060
1145 Cardinal Lane, Green Bay 54303

Proko-Wall Funeral Home 920-468-4111
1630 E Mason Street, Green Bay 54302

Ryan Funeral Home 920-336-3171
305 N 10th, De Pere 54115

Our mission is to protect the interests of deceased individuals, their loved ones, and the communities we serve.